Hub leader program and expenditure summary - Term 1 - 2 2024

The hub leader program and expenditure summary form must be completed by the hub leader where the hub has received funding from Community Hubs Australia (CHA) for English, childminding, or both English and childminding across either Term 1, Term 2, or both. The form only needs to be completed **once** during the funding round (January to June).

The hub leader program and expenditure summary confirms the number of regular participants who attended the English and/or childminding activities as well as how your school spent the English and/or childminding funding in Term 1 and Term 2, 2024.

Recording English and/or childminding expenditure is a new process and is a requirement of this grant for two reasons. Firstly, this will confirm how your school spent the funding paid for Term 1 and Term 2. Secondly, the information collected will help CHA to understand how allocated funding is being used, and/or if any other funding is being used to support English and childminding program delivery. The information provided will be used in our reporting back to the Federal government who fund this initiative.

For more information, please visit Hub Toolbox: https://hubtoolbox.communityhubs.org.au/hub-leader-toolbox/planning-reporting/grants-scholarships/english-and-childminding-funding/.

IMPORTANT: The expenditure recorded in this form is for English and/or childminding funding only and is the responsibility of the hub leader. Please do not report on the school's hub funding, this is completed by your school's business manager.

* Required

Hub details

1. Hub name * (Please enter the full name of your hub e.g. Aitkenvale State School)

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2. Select state *

☐ New South Wales	☐ Queensland
☐ South Australia	☐ Victoria

3. Local government area (e.g Brisbane): *

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| |

English program summary

A participant is considered to be a regular attendee if they attended the same English program three or more times in a term.

4. How many adult participants regularly attended a CHA-funded English program? (Must be a whole number and at least 0 – no decimal places). * *The value must be a number.*

5. How many regular adult participants attending English had pre-school aged children? (Must be a whole number and at least 0 – no decimal places). * *The value must be a number.*

Childminding program summary

6. How many childminders (funded by CHA) did you engage to provide childminding for the English program? (Must be a whole number and at least 0 – no decimal places). * *The value must be a number.*

7. How many pre-school aged children used the childminding service (funded by CHA)? (Must be a whole number and at least 0 – no decimal places). * *The value must be a number.*

English provider(s) and expenditure

7. English provider name(s) *

List all the English providers CHA funded in Term 1 and Term 2 2024.

If listing multiple providers, separate by commas. i.e.: AMES Australia, Anglicare Australia, Centacare. Do not list Community Hubs Australia.

If you did not receive funding from CHA for English, please enter "NA".

8. Term 1 English expenditure *

List the total expenditure of your English providers for Term 1 (GST exclusive).

For example, if the cost of your English was $1,000 + GST = $1,100 enter $1,000 (removing $100 GST). If you have multiple providers, combine the amounts into one figure.

If you did not receive funding from CHA, or have no expenditure for English in Term 1, please enter "0". *The value must be a number.*

9. Term 2 English expenditure *

List the total expenditure of your English providers for Term 2 (GST exclusive).

For example, if the cost of your English was $1,000 + GST = $1,100 enter $1,000 (removing $100 GST). If you have multiple providers, combine the amounts into one figure.

If you did not receive funding from CHA, or have no expenditure for English in Term 2, please enter "0". *The value must be a number.*

Childminding provider(s) and expenditure

10. Childminding provider name(s) *

List all the childminding providers CHA funded in Term 1 and Term 2, 2024.

If listing multiple providers, separate by commas. i.e.: Mobile Minders, Anglicare Australia, Centacare. Do not list Community Hubs Australia.

If you did not receive funding from CHA for childminding, please enter "N/A".

11. Term 1 childminding expenditure *

List the total expenditure of your childminding providers for Term 1 (remember, there is no GST applied to childminding).

If you have multiple providers, combine the amounts into one figure.

If you did not receive funding from CHA, or have no expenditure for childminding in Term 1, please enter "0".

12. Term 2 childminding expenditure *

List the total expenditure of your childminding providers for Term 2 (remember, there is no GST applied to childminding).

If you have multiple providers, combine the amounts into one figure.

If you did not receive funding from CHA or have no expenditure for childminding in Term 2, please enter "0".