

Hub Leader Exchange Program – Roles and Responsibilities

Support coordinator

Role

The support coordinator will assist CHA to communicate information about the Hub Leader Exchange Program pilot to hub leader(s) from their LGA(s), and support applications to be a visiting hub leader.

Responsibilities

The support coordinator responsibilities include, but are not limited to:

- Discussing the opportunity to participate in the Hub Leader Exchange Program with hub leaders in your LGA as well as discussing the benefits of the exchange program with the local and national network.
- Confirming their support of the hub leader with the role of visiting hub leader and the additional tasks associated with the role. For details, please read the 'visiting hub leader roles and responsibilities' document.
- Acting as a referee for hub leader(s) from their LGA(s) applying to be a visiting hub leader.
- Reflecting on the experience and providing feedback as part of a program evaluation process.