

Hub Leader Exchange Program

Role of schools

Role

Participating schools will support their hub leaders as part of the Hub Leader Exchange Program to offer an immersive learning experience for the exchange partner's three consecutive days between 27 April – 26 June 2026. Schools will welcome a hub leader from the network to their school, provide a tour of the school, and include them in events such as school assembly, staff meetings (where relevant), and hub activities across the three days. While their own hub leader is visiting another hub as part of the exchange, the school will make arrangements to support hub participants during the hub leader's absence.

Responsibilities

The school responsibilities include, but are not limited to:

- Confirming the school leadership's support of their hub leaders' application and involvement in the Hub Leader Exchange Program and understanding the requirements outlined in the hub leader roles and responsibilities document.
- Keeping Community Hubs Australia informed of any changes to the school's ability to participate in the exchange.
- Providing the exchange partner with information about relevant school policies and procedures, prior to the visit where possible or on arrival as necessary.
- Ensuring the Principal or other school leadership representative, as well as other relevant staff, are available to meet with the hub leaders at least once during the three-day visit to their school.
- Providing the visiting hub leader with access to the internet, a printer, a workspace, meals area, and staff bathrooms.