

Hub Leader Exchange Program

Role of support coordinators

Role

The support coordinator will assist Community Hubs Australia in communicating information about the Hub Leader Exchange Program to hub leader(s) from their region and support applications from hub leaders to participate.

Responsibilities

The support coordinator responsibilities include, but are not limited to:

- Discussing the opportunity to participate in the Hub Leader Exchange Program with hub leaders in their local government area/s (LGAs)
- Confirming their support of hub leader applications and their ability to complete tasks associated with the role. For details, please read the hub leader roles and responsibilities document.
- Acting as a referee for hub leader(s) from their LGA(s) applying to participate in the exchange program.
- If a hub leader from their LGA(s) is participating, supporting them to prepare for the exchange and reflect on their learnings.
- During the exchange, meeting with visiting hub leaders where possible to explain the role of their support agency, discuss local opportunities and challenges and give examples of activities and approaches at other hubs in the region